



WEST VIRGINIA
MUNICIPAL BOND COMMISSION

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CHRIS G. MORRIS
State Tax Commissioner
Chair

JOHN D. PERDUE
State Treasurer

GLEN B. GAINER III
State Auditor

LARRY CHAPMAN
Member

JOHN ROACH
Member

SARA L. BOARDMAN
Executive Director

July 24, 2009

NOTICE TO DEPOSITORS WITH THE MUNICIPAL BOND COMMISSION

These are the last quarterly and annual statements we will be mailing to you. Statements have been available for the last three years on our website. If you have not already done so, please log on to our website and review your statements.

<http://www.state.wv.us/municipalbondcommission/>

Beginning August 2009, your statements will be made available on a monthly basis at this site. This will begin with your FY 2010 statements. There will be an added link for monthly, quarterly and annual statements. You will receive an email each month letting you know that the statements are ready. If you would prefer to opt out of the notification, please let us know and we will remove your email address from the notice.

We are also eliminating printed deposit receipts. If you are using electronic or sweep payments, you may review your deposit history at anytime through the electronic payment module. The monthly statements will also reflect any deposits received.

This change in mailing statements and receipts will save our office on postage and supplies. This in turn is passed on to you by maintaining our fees and not having to increase for the rising mailing cost.

If your office is not equipped to handle electronic retrieval of statements, please let our office know. The annual statements will be the only statements we will continue to mail per your written request. You may fax your request to 304-558-1280.

Please respond to this notice to ensure our records are up-to-date:

- Please make sure that we have your current email contacts for your office. You can submit more than one address. My email address is: sboardman@state.wv.us
- Please let us know if you would like to **opt out** of receiving monthly reminders that your statements are ready. This will also include the monthly deposit emails you are currently receiving. You may respond to the email listed above.