

Minutes of the Meeting of
The Municipal Bond Commission
November 6, 2025

The West Virginia Municipal Bond Commission held its second meeting of the 2025-2026 fiscal year on November 6, 2025, at 3:00 p.m., in Hearing Room 1 at the Worker's Compensation Board of Review located in Building 4 of the State Capital Complex in Charleston, West Virginia.

The Honorable Matt Irby, State Tax Commissioner and *ex officio* Chairman was present along the Honorable Mark Hunt, State Auditor, the Honorable Joellen Lucas, Director of Debt Management, and designated representative of the State Treasurer. Also in attendance was Ethan Lauchart, Director of Marketing and Public Relations for the State Auditor's office. Anoop Bhasin, General Counsel, Department of Revenue, John Tennant, Assistant Executive Director to the Commission, and Patricia Loos, Executive Director to the Commission.

The meeting was called by Chairman Irby pursuant to an email notice to the members dated October 27, 2025. Notice of the Meeting was filed with the Secretary of State on October 30, 2025, in compliance with West Virginia Code section §6-9A-3.

The Chair called the meeting to order at 3:00 p.m. The meeting was structured around the agenda previously emailed to the members of the Commission

The Minutes of the last meeting of August 27, 2025, were reviewed. Auditor Hunt moved to accept the minutes, and Ms. Lucas seconded. The motion passed unanimously.

A report by the Executive Director was presented to the members of the Commission. Upon completion of the report Auditor Hunt made a motion to accept the report as presented, and Ms. Lucas seconded. The motion passed unanimously.

Ms. Loos made a request to the Board members for permission to enter into a new five-year service agreement with Technology Partnership Group, Inc. to support the ENABLE software system. Chairman Irby requested a motion to allow the Executive Director to enter into the five-year service agreement with Technology Partnership Group, Inc. Auditor Hunt made the motion, and Ms. Lucas seconded. The motion passed unanimously.

Additionally, Ms. Loos made a request for approval to enter into a new legal services agreement with the successful quote. Chairman Irby requested a motion to allow the Executive Director to enter into a new legal services contract with the successful quote. Auditor Hunt made the motion, and Ms. Lucas seconded. The motion passed unanimously.

Chairman Irby then moved to enter executive session and Auditor Hunt seconded. The motion was unanimously approved, and the Commission went into executive session. While in the executive session, no decisions were made nor votes taken.

After the Commission returned to the public session, Auditor Hunt moved to accept both personnel matters discussed and Ms. Lucas second. The motions passed unanimously.

There being no further business before the Commission, Auditor Hunt made a motion to adjourn the meeting, and Ms. Lucas seconded. The motion was unanimously approved. The Chairman adjourned the meeting.

Respectfully submitted,

Patricia Loos
Executive Director