FREEDOM OF INFORMATION ACT REQUEST

The West Virginia Municipal Bond Commission wishes to make it easy for you to request public records for this office. If you want to request a public record, please complete the form below.

We ask that you supply your name and full address as well as an email address (if available) so that we can mail or email the records you request. Also supply your daytime phone number in case we need to contact you for further information. Please use the REQUEST section below to describe which records you desire. Please be as specific as possible to aid us in fulfilling your request. A written response will be sent to you within five (5) days of submitting your request, not including Saturday, Sundays and legal holidays. There is no charge for the first 10 pages of information, each additional page may be assessed a fee of $0.25 per page.

NAME: ____________________________

ADDRESS: ________________________________

CITY/STATE/ZIP: ____________________________

EMAIL ADDRESS: ____________________________

DAYTIME PHONE: ____________________________

DATE OF REQUEST: ____________________________

REQUEST

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Signature Line: ____________________________

Print Name: ____________________________

DATE STAMP HERE